

TRAFFORD COUNCIL

Report to: Accounts and Audit Committee
Date: 30 July 2018
Report for: Information
Report of: Audit and Assurance Manager

Report Title

Accounts and Audit Committee – Work Programme – 2018/19

Summary

This report sets out the proposed work plan for the Committee for the 2018/19 municipal year.

It outlines areas to be considered by the Committee at each of its meetings, over the period of the year. The work programme helps to ensure that the Committee meets its responsibilities under its terms of reference and maintains focus on key issues and priorities as defined by the Committee.

The work programme is flexible and can have items added or rescheduled if this ensures that the Committee best meets its responsibilities.

Recommendation

The Accounts and Audit Committee is asked to note the 2018/19 work programme.

Contact person for access to background papers and further information:

Name: Mark Foster – Audit and Assurance Manager
Extension: 1323

Background Papers: None

Committee Meeting Dates	Areas of Responsibility of the Committee					
	Internal Audit	External Audit	Risk Management	Governance (including Annual Governance Statement)	Anti- Fraud & Corruption Arrangements	Accounts / Financial Management
20 June 2018	Agree Committee's Work Programme for 2018/19 (including consideration of training and development). Training & Development/Presentation - Draft accounts (Provided outside of the Committee on 28 June 2018)					
	- 2017/18 Head of Internal Audit Annual Report	- Audit Progress Report – 2017/18 Audit (Grant Thornton) - Introduction from External Auditors for the 2018/19 accounts (Mazars)		- 2017/18 draft Annual Governance Statement - Corporate Governance Code - Accounts and Audit Committee 2017/18 Annual Report to Council		-Treasury Management update (Annual Performance Report 2017/18) -2017/18 Revenue Budget Monitoring Outturn and Capital Investment Programme Outturn reports (to be circulated outside of the meeting by the end of June 2018).
30 July 2018		- 2017/18 Audit Findings Report (Grant Thornton)		- 2017/18 Annual Governance Statement (final version) - Corporate Governance Code.	- Counter Fraud and Enforcement Team Annual Report 2017/18	- Approval of Annual Statement of Accounts 2017/18 - Budget Monitoring Report (Period 2 2018/19)

Committee Meeting Dates	Areas of Responsibility of the Committee					
	Internal Audit	External Audit	Risk Management	Governance (Including Annual Governance Statement)	Anti- Fraud & Corruption Arrangements	Accounts/Financial Management
31 October 2018	(Note: Training session on Treasury Management to be provided outside of the Committee – date to be arranged).					
	- Internal Audit monitoring report	- 2017/18 Annual Audit Letter (Grant Thornton) - Audit Update (Mazars)	- Strategic Risk Register Monitoring Report - Insurance Performance Report 2017/18			- Treasury Management : mid-year performance report - Budget Monitoring Reports (Period 4 and Period 6 2018/19 reports to be circulated to Members outside of meeting in September and November 2018 respectively).
6 February 2019	- Internal Audit monitoring report	-Grant Claims summary (Grant Thornton) - Audit Update (Mazars)		- Report on arrangements for 2018/19 Annual Governance Statement.	(Fraud update, including National Fraud Initiative update, within Internal Audit monitoring report).	- Treasury Management Strategy - Budget Monitoring Report (Period 8 2018/19).
26 March 2019	- 2019/20 Internal Audit Plan	- Audit Plan / update (Mazars)	- Strategic Risk Register Monitoring Report			- Budget Monitoring Report (Period 10 2018/19). - Procurement update (STAR Shared Procurement Service)